

EGONS Privacy Policy

Data Privacy

As an organisation, we are exempt from registration with the Information Commissioner's Office (ICO) and any regulatory requirements under UK GDPR. However, people are understandably concerned with the processing* of their personal data. For this reason, we decided to voluntarily provide a privacy policy to better explain what happens to your personal data as part of your guest or permanent membership, and how and on what legal bases it is processed.

*processing means the creation, storing, viewing, sharing, retention, deletion and destruction

A note on social media and electronic communications

As an organisation, we currently take the position to not formally use any social media platforms such as facebook, WhatsApp, Viber or similar, for a variety of reasons. The organisation's current forms of electronic communication are email, phone numbers and the website. We think it's rather refreshing!

Where social media or other electronic platforms are used, this is entirely between individual(s), as an individual, and is not formally part of the EGONS organisational set-up. We simply ask for courtesy and common sense to be applied. Should any different decisions needed to be taken in the future, this would subject to prior agreement by the EGONS committee.

Our contact details

Name	EGONS: Exploration Group of North Somerset
Address	Current Membership Secretary
Email(s)	Membership Secretary joinEGONS@gmail.com Group members egons@googlegroups.com
Website	http://www.egons.org.uk/

We currently collect and process the following information:

- Name
- Address
- Email
- Telephone number(s)
- Your bank details*

We do not process:

- **ICE:** Your 'in case of emergency' contact.
Please ensure this is up to date in your mobile phone. We also recommend keeping it accessible in a second place e.g. jacket pocket, car glove box or trip accommodation.

How we get the personal information and why we have it

The personal information we process is provided to us directly by you for one of the following reasons:

- To join as a guest before committing to EGONS' annual membership
- To create, renew and maintain your membership in the EGONS database
- To share details of walks, cycle rides and other events or trips co-ordinated and initiated by EGONS members under the banner of EGONS
- For members only: to upload and maintain your details in the BMC to ensure you gain from the BMC's benefits. This includes but is not limited to a 3rd party liability insurance, outdoor gear discounts and access to BMC events. For more information on the BMC club membership and its privacy policy, please visit [Club membership \(thebmc.co.uk\)](http://thebmc.co.uk)
- To receive payments for your annual membership or other agreed contributions, for example the annual dinner weekend
- To facilitate and encourage vehicle sharing

We also receive personal information indirectly, from the following sources in the following scenarios:

- Current members passing on details of guests wishing to try out the group.

Lawful bases

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

- a contractual obligation to fulfil the benefits of membership in exchange for your membership fees
- Where there is a legitimate interest, for example enabling members to co-ordinate lift sharing if they choose to
- Where we have a vital interest, for example in case of emergency through accident or incident where we may share your personal details with the emergency services

How we store your personal information

Your information, excluding bank details, is stored on a password protected google groups platform, the Membership Secretary's and Treasurer's anti-virus protected IT devices and on the BMC Club Membership database.

We keep your personal data for a maximum of 7 years beyond the expiry of your membership. We dispose of your information by deletion. Any personal data received by hard copy are destroyed once they have been stored digitally.

When updating and circulating the membership list by PDF through the membership email, we prompt members to delete the previous version.

Guest forms: the person's personal data is stored (electronically and/or hard copy) up until the point of EGONS annual group membership renewal, or for a maximum of 12 months, whichever is shortest.

For details on the BMC's Privacy Policy, please check directly on their website when/if you create your own BMC login.

If you would like further information on the regulations regarding personal data, please visit the ICO website: <https://www.ico.org.uk>

Please direct any queries to an EGONS committee member.